

**April 2, 2025**

**REQUEST FOR QUALIFICATION (RFQ)  
PROFESSIONAL SERVICES  
WEBSITE DESIGN UPDATE**

**ADDENDUM NO. 05**

All Consultants submitting under the Request for Qualification (RFQ) for the referenced procurement shall read and take note of this Addendum. The Documents for this procurement are hereby revised and/or clarified according to this Addendum.

**Acknowledgment of RFQ Addendum:** The acknowledgment attached to this Addendum is to be signed and attached with the Offeror's submittal.

Procurement Officer  
ALCOSAN

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Consultant Acknowledgement

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Date

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**ADDENDUM NO. 04**

**QUESTIONS**

The following Questions have been submitted under this procurement.

- 1) Page 5 discusses the MBE/WBE/SDV participation requirements. Can you please elaborate on how Allegheny County will assess a company's socioeconomic status? For example, will Allegheny County grant the offeror the full weight of the 25% MBE/WBE participation value if the offeror provides a valid Woman-Owned Small Business (WOSB) certificate from the Woman's Business Enterprise National Council?
  - a) We are separate regional municipal authority from Allegheny County.
  - b) ALCOSAN accepts WBENC.
- 2) What is the anticipated budget for this project?
  - a) Please see previous addenda.
- 3) What are the primary goals for adding website analytics to the new site — should the focus be on user engagement, or operational performance metrics? (Or both?)
  - a) The focus of analytics is primarily for user engagement.
- 4) What is the motivation for moving away from SharePoint?
  - a) The only part of the site that is SharePoint is the current Municipal login section. It is preferred to use the main site's CMS for managing this interaction.
- 5) Are you currently using any tools to manage or improve site accessibility?
  - a) We use standard disability protocols for the site.