

# REQUEST FOR QUALIFICATIONS

## ALLEGHENY COUNTY SANITARY AUTHORITY PUBLIC NOTICE

The Allegheny County Sanitary Authority (ALCOSAN) is accepting Letters of Interest and Statements of Qualification from Professional Companies who wish to be considered for the following:

### **PROFESSIONAL SERVICES for MEDIA ROOM DESIGN**

Interested Parties shall submit an electronic copy (pdf format) emailed to:

[procurement@alcosan.org](mailto:procurement@alcosan.org)

Attn: Suzanne Thomas, Procurement Officer

All questions should also be submitted, in writing, to Suzanne Thomas.

The Allegheny County Sanitary Authority (ALCOSAN) is soliciting Letters of Interest and Statements of Qualifications from Professional firms interested in designing a Media Room.

A mandatory informational meeting will be held onsite on July 23, 2025, at 10:00a.m. (EST) in person at the Environmental Compliance Building, third floor conference room. A site visit will be included at that time. Due to plant construction, parking is limited. Proposers are encouraged to park in the prison parking lot south of the plant. Those with mobility concerns will be accommodated at the plant. You must pre-register by 12:00p.m. July 22, 2025, by submitting an attendance list to [procurement@alcosan.org](mailto:procurement@alcosan.org). ALCOSAN is a secure facility; all attendees must be on the list, or they will not be allowed on plant.

ALCOSAN intends to award the services to one firm to perform all services. Electronic submittals must be received no later than **2:00 p.m. (EST) August 20, 2025**. It is the Consultant's responsibility to ensure the documents have been received. Late submittals will not be considered. Additional information and instructions may be obtained by visiting: <https://www.alcosan.org/work-with-us/planned-and-active-bids>

ALCOSAN encourages businesses owned and operated by minorities, disadvantaged and women's and Service-Disabled Veteran business enterprises to submit qualification statements or to participate as subcontractors or suppliers to the selected Consultant/Firm. The Party selected shall be required to utilize minority, disadvantaged, and women's and Service-Disabled Veteran-Owned business enterprises to the fullest extent possible. The goals of the ALCOSAN's Minority and Women Business Policy are listed on the ALCOSAN website at [www.alcosan.org](http://www.alcosan.org).



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