

October 27, 2025

**REQUEST FOR QUALIFICATION (RFQ)
PROFESSIONAL SERVICES
Plant Master Drain Study
CIP: S-505**

ADDENDUM NO. # 1

All Consultants submitting under the Request for Qualification/Proposal (RFQ/RFP) for the referenced procurement shall read and take note of this Addendum. The Documents for this procurement are hereby revised and/or clarified according to this Addendum.

Acknowledgment of RFQ/RFP Addendum: The acknowledgment attached to this Addendum is to be signed and attached with the Offeror's submittal.

Tawanda Stamps
Contract Administrator
ALCOSAN

Consultant Acknowledgement

Date

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DRAWINGS/FORMS

1. PowerPoint Presentation
2. Alcosan Plant Site Overall Utilities Map
3. Alcosan Overall Utilities Map (excludes Alcosan Vehicle Maintenance Facility piping)

INFORMATIONAL MEETING

An Informational Meeting was held via TEAMS for the above project on October 15, 2025, at 1:00 pm. The meeting was attended by Arletta Scott Williams, Stacy Bennett, Dustin Copenhaver, Matthew Gillfillan, Kimberly Kennedy, Denise Macellaro, Beth Mellinger, Daniel Sharek, and Tawanda Stamps.

The following questions have been submitted.

1. Can you please clarify the number of resumes we can include? The RFQ says no more than 10, but I believe during the presentation 4 was just said.
(Please clarify number of resumes required.)
 - a. A maximum of 10 resumes.
2. Do you know how many linear feet of storm sewer and sanitary sewer, each?
 - a. The requested metrics are generally unknown and will be confirmed by the selected Consultant. If determined necessary for estimating project fees, total length estimates will be provided during the RFP phase.
3. Can you provide the pipe size range or provide the maps shown in presentation?
 - a. Pipe size generally ranges between 6-inch and 48-inch diameter. The map presented during the informational session is attached hereto. This map does not include piping at the Alcosan Vehicle Maintenance Facility.
4. Will Addendum 1 include the PowerPoint?
 - a. Yes.

5. Is GI Implementation for SWM mitigation part of the scope?
 - a. No, the H&H model is not anticipated to include representation of groundwater infiltration (GI). Sewers determined to have GI issues will be identified for rehabilitation.
6. Is ALCOSAN's GIS or asset management system available to us for data integration?
 - a. The existing plant drains system(s) are not currently represented in ALCOSAN's GIS. The selected consultant will be required to prepare a GIS submittal in accordance with ALCOSAN GIS standards, and ALCOSAN will perform GIS integration. GIS standards and procedures will be shared with firms that are shortlisted for the RFP.
7. Does ALCOSAN prefer any modeling platform (e.g., InfoWorks ICM, SWMM, etc.)?
 - a. ALCOSAN has standardized on PCSWMM.
8. Would ALCOSAN like early interim findings (e.g., critical condition issues) before the final report?
 - a. Interim or work-in-progress reporting is anticipated during the course of the project.
9. Are there any stakeholder groups (e.g., operations staff, regulatory agencies) the consultant should coordinate with during the project?
 - a. The Consultant's primary point of contact will be the PM in ALCOSAN's Engineering and Construction Division. Other staff from the Operations and Maintenance and Regional Conveyance divisions will be involved on an as-needed basis.
10. Will each structure require a formal assessment?
 - a. Yes.
11. Is the GIS deliverable expected to be an updated Microstation 3D file?
 - a. A 3-dimensional, georeferenced CAD file is required in MicroStation format. Separately, a GIS deliverable is also required in ESRI format. See also Question 6.
12. During the informational meeting it was mentioned a SF 330 Section H should be included – can you please specify which section of the proposal you want that to be included in?
 - a. Parts A through G are to be included. Section H is optional for any additional information the Proposer would like to provide and would be attached to the resume portion of the proposal. Part II is not required.

13. During the informational meeting it was mentioned that 4 resumes were being requested, but the RFP says 10 – can you please verify if you are looking for 4 or 10 resumes?
 - a. Refer to Question 1.
14. How many projects should be included in SF 330 Section F for experience/references?
 - a. Five.