

**June 28, 2021**  
**Request for Quotation (RFQ)**  
**For**  
**J.D. Edwards System Upgrade**  
**Addendum No. # 1**

All firms submitting under the Request for Quotation (RFQ) for the referenced purchase shall read and take note of this Addendum. The Documents for this procurement are hereby revised and/or clarified according to this Addendum.

**Acknowledgment of RFQ Addendum:** The acknowledgment attached to this Addendum is to be signed and attached with the Offeror's submittal.

Suzanne Thomas  
Procurement Officer  
ALCOSAN

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Acknowledgement

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Date

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**DRAWINGS/FORMS**

- 1) None.

**INFORMATIONAL**

No Informational Meeting was held under this purchase.

**QUESTIONS AND ANSWERS:**

The following Questions have been submitted under this procurement.

- 1) Whether companies from Outside USA can apply for this? (like, from India or Canada)
  - a) According to the PA Department of State “A foreign filing association or foreign limited liability partnership may not do business in this Commonwealth until it registers with the [PA] Department of State.”
- 2) Whether we need to come over there for meetings?
  - a) Physical presence at meetings is up to the company’s discretion but please note ALCOSAN will be evaluating presentations against others who may have different approaches.
- 3) Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
  - a) Please see response to Question 1.
- 4) Can we submit the proposals via email?
  - a) The RFQ directs all proposers to submit via email.
- 5) What solution is in place today?
  - a) Please see the information in the RFQ.
- 6) On page 4 it mentions the forms on the ALCOSAN website, however in the questions to be submitted, we only see it mentioning Form SF 330 (Parts I and II)
  - a) At this time, only the SF 330 is required.
- 7) Section F, Commitment to MBE/WBE/SDVOSB Participation Goals. Is the certification from a third party a requirement to participate in the RFQ and subsequent RFP?
  - a) The certification is only required when the firms (prime or sub) are submitted as part of the MBE/WBE/SDVOSB goal.
- 8) Does ALCOSAN have an approved MBE/WBE/SDVOSB listing or do they utilize one from the state?
  - a) We accept the PAUCP certification.
- 9) I would like to request an electronic copy of the specifications or any other documents associated with this project.
  - a) The website has all documents required for the initial RFQ.
- 10) Would you please prioritize ALCOSAN’s functional areas of focus?
  - a) Please see below for priorities.
    - a) Financials
    - b) Distribution: Inventory Management and Purchasing
    - c) HCM

11) Are we limited to only 3 resumes? We feel the key roles would include these and would like to submit resumes for them:

- PM
- One Financials
- One HCM
- One Distribution
- Development Lead

a) Additional resumes will be accepted but please do not include anyone not directly working on the project.