

**ALLEGHENY COUNTY SANITARY AUTHORITY
LEGAL NOTICE**

The Allegheny County Sanitary Authority is soliciting Bids for a **Human Resources Information System**. This system does not include Payroll or Financial Management Systems. Some of the tasks included under this purchase include, but are not limited to:

Communication, Tracking & Reporting Functions

- Automatic interaction with JD Edwards and NOVAtime (import/export of data)
- Create/Run Reports
- Applicant tracking
- Recruiting

Benefits

- Beneficiary Information
- FMLA tracking
- Retiree Information
- Supplemental life rate calculation and tracking

Health & Wellness

- Employee Profile
- Activities completed by date
- Attendance records for group activities
- Prize tracking
- Automatic total activity hours calculated

Learning & Development

- Plant Entry Test Scores
- Apprenticeships
- Learning Management System
- Knowledge Management System


The Authority is governed by the Commonwealth of Pennsylvania Procurement Law and all products must comply with the requirements set forth therein. Interested parties shall include an implementation cost and a monthly maintenance/license cost in their proposal and the unit(s) by which the monthly costs are developed. An implementation/go-live schedule shall also be presented in the submittal. Training for up to fifteen (15) employees shall be included in the implementation. ALCOSAN reserves the right to award to other than the lowest bidder based on the life cycle costs and functionality(ies). Sufficient information should be provided for ALCOSAN to understand the breadth of the product's functionality. Three references of similar clients shall also be provided with the submittal.

ALCOSAN encourages businesses owned and operated by minorities and women to submit bids on Authority Proposals or to participate as subcontractors or suppliers to the successful bidders. Successful Bidders are to use minority/women's businesses to the fullest extent possible.

The Authority reserves the right to reject any or all Proposals, to waive any informality in any Proposal and to accept any Proposal should it be deemed in the interest of the Authority to do so.

Proposals will be received until **2:00 p.m. (EST), 31 August 2020** at the office of the Authority at 3300 Preble Ave, Pittsburgh PA 15233 attn: Suzanne Thomas. Questions regarding this contract document should be directed to **Suzanne Thomas, Procurement Officer, at Suzanne.thomas@alcosan.org**

ALLEGHENY COUNTY SANITARY AUTHORITY


Procurement Officer

August 3, 2020