

August 5, 2020
Request for Quotation (RFQ)
COMMERCIAL ITEM PURCHASE
Of A
Human Resource Information System
ADDENDUM NO. # 1

All firms submitting under the Request for Quotation (RFQ) for the referenced purchase shall read and take note of this Addendum. The Documents for this procurement are hereby revised and/or clarified according to this Addendum.

Acknowledgment of RFQ Addendum: The acknowledgment attached to this Addendum is to be signed and attached with the Offeror's submittal.

Suzanne Thomas
Procurement Officer
ALCOSAN

Acknowledgement

Date

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DRAWINGS/FORMS

- 1) None.

INFORMATIONAL

No Informational Meeting was held under this purchase.

QUESTIONS AND ANSWERS:

ALCOSAN is a Municipal Authority and must advertise for commercial items exceeding a certain threshold. We are not looking for a custom system or support. This purchase is for a COTS product with implementation and training.

The following Questions have been submitted under this purchase.

- 1) Can you please let me know how many employees you would like the quote to include?
 - a) We currently have 430 employees but are growing. If you have a cut-off number (0-500, 501-1000), please give us both prices
- 2) What solution is in place today?
 - a) ALCOSAN does not have a centralized system in place at this time.
- 3) How many licenses/ named/concurrent do you currently have?
 - a) Not Applicable, see answer to Question 2.
- 4) How many do you expect to need?
 - a) Per the advertisement, there will be approximately 15 users in HR and other departments.
- 5) How many end users does your IT Dept Support/How many people in company?
 - a) See answer to Question 1.
- 6) What is your evaluation timeline for decision and purchase?
 - a) We hope to have a decision at the September 24, 2020 Board of Directors Meeting. This purchase is funded.
- 7) How many employees are at Allegheny County Sanitary Authority?
 - a) See answer to Question 1.
- 8) Has ACSA seen any demos of HRIS systems prior to the release of this RFP?
 - a) Yes. We participated in several demonstrations when we were having the “make or buy” discussion to ensure there are adequate vendors.
- 9) Is there an anticipated project start date for this effort?
 - a) See answer to Question 6.
- 10) Can you tell me what version of JD Edwards you are using?
 - a) JD Edward World Version A9.3 is what we currently are running, in process of upgrading to A94.2