

November 25, 2019

**REQUEST FOR QUALIFICATION (RFQ)
CONSTRUCTION MANAGEMENT SERVICES, AS NEEDED
VARIOUS SMALL TO MID-SIZE CAPITAL PROJECTS**

ADDENDUM NO. # 1

All Consultants submitting under the Request for Qualification (RFQ) for the referenced procurement shall read and take note of this Addendum. The Documents for this procurement are hereby revised and/or clarified according to this Addendum.

Acknowledgment of RFQ Addendum: The acknowledgment attached to this Addendum is to be signed and attached with the Offeror's submittal.

Suzanne Thomas
Procurement Officer
ALCOSAN

Consultant Acknowledgement

Date

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DRAWINGS/FORMS

1. None

INFORMATIONAL MEETING

The following Questions have been submitted under this procurement:

1. *A single page is all we would need to summarize certain projects. Do we have to do a two-page project summary for all projects, or can some / all be a single page summary?*
 - a. A maximum of two pages for the project summary is requested.
2. *Are we to fill out the pdf version of the 330 form that was attached to the RFQ?*
 - a. Yes. It is a writeable pdf.
3. *Do both parts, I & II of the 330 form, have to be filled out in full?*
 - a. The RFQ states that the form can be used. The resumes should be on the form since that clearly shows the information required for this procurement.
4. *Can you please clarify the number of Sections on pages 5, 6 and 7? (I think it's just a typo, Items D through J would be 7 Sections instead of 6)*
 - a. The RFQ identifies how each section tab should be numbered.
5. *On Page 7 of the RFQ, Section J. Rate Schedule mentions "Team members shall provide the same information as the Prime in the same format." Given that this is an on-call contact and we do not know the staff of the potential subs, can ALCOSAN clarify if rates for each of our subconsultats are required or if rates from the Prime are sufficient?*
 - a. If there are Subconsultants identified in the submittal, they must provide their rates and documentation for their overhead.