

December 12, 2017

**REQUEST FOR QUALIFICATION (RFQ)
PROFESSIONAL SERVICES
PROPERTY AND RIGHT OF WAY ACQUISITION SERVICES**

ADDENDUM NO. 3

All Consultants submitting under the Request for Qualifications (RFQ) for the Property and Right Of Way Acquisition Services shall read and take note of this Addendum # 3. The Documents for this RFQ is hereby revised and/or clarified according to this Addendum.

Acknowledgment of RFP, Addendum # 3: The acknowledgment attached to Addendum # 3 is to be signed and attached with the Offeror's submittal.

Suzanne Thomas
Procurement Officer
ALCOSAN

Consultant Acknowledgement

Date

December 12, 2017

**REQUEST FOR QUALIFICATIONS
PROFESSIONAL SERVICES
PROPERTY AND RIGHT OF WAY ACQUISITION SERVICES
CLEAN WATER PLAN
CAPITAL PROJECT S-451**

ADDENDUM NO. 3

PROPOSAL MODIFICATIONS

1.

DRAWINGS

1.

PRE-BID MEETING

An Informational meeting was conducted for the above procurement on November 20, 2017 at the ALCOSAN Plant. In attendance for ALCOSAN were: David Borneman, Jan Oliver, Mike Lichte, Suzanne Thomas, Elizabeth Bowers and Beth Mellinger. Alex Sciulli (Owners Rep.) was also in attendance.

The following questions and answers presented and hereby incorporated into the subject RFQ through Addendum 3.

CONSULTANT QUESTIONS AND ANSWERS

1. In Section 4.0 Scope of Services, page 3, the RFQ includes the following statement: “it is anticipated that ALCOSAN’s solicitor will be responsible for any legal services required under this program.” Many of the acquisition services identified in the RFQ are legal services, including evaluation of title, drafting conveyancing documents and leading condemnation proceedings. Does ALCOSAN anticipate that its solicitor, rather than the contractor, will be responsible for these legal services?
 - a. While legal services including those identified above will be provided by ALCOSAN’s solicitor, it is expected that you will coordinate directly with ALCOSAN’s solicitor to provide an efficient property acquisition process. More detail will be provided in the RFP.

2. Will the review appraisal process be addressed by ALCOSAN or will it be contingent upon the consultant to find a review appraiser?
 - a. The consultant is to marshal the review appraisal function and therefore you should identify whether this service will be provided in-house, and if not, which firm(s) you anticipate using for appraisal reviews.
3. What appraisal formats will ALCOSAN expect or accept?
 - a. Any written format that complies with the Uniform Standards of Professional Appraisal Practice (“USPAP”), the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, 42 U.S.C. § 4601 *et seq.* (the “Uniform Act”), and the applicable state regulations. More detail will be provided in the RFP. .
4. Will ALCOSAN require a Yellow Book?
 - a. ALCOSAN will not require Yellow Book appraisals. Rather, it will require appraisals and appraisal reviews that are compliant with USPAP, the Uniform Act, and the applicable state regulations. More detail will be provided in the RFP.
5. What are the specific insurance requirements/limits for the prime contractor?
 - a. That will be identified in the RFP.
6. Are there any special characteristics you seek in the prime contractor, beyond the what (sic) is stated in the RFQ?
 - a. No.