



# Memorandum

December 20, 2024

CONTRACT NO. 1813

EMERGENCY SEWER CONTRACT 2025

ADDENDUM NO. 1

All bidders bidding **Contract No. 1813** shall read and take note of this **Addendum No. 1**. The Contract Documents for **Contract No. 1813 – EMERGENCY SEWER CONTRACT 2025** are hereby revised and/or clarified as stated below.

**Acknowledgement of Contract No. 1813; Addendum No. 1**

The Acknowledgement attached to **Addendum No. 1** is to be signed and returned immediately via email to **Kathleen Uniatowski** at [contract.clerks@alcosan.org](mailto:contract.clerks@alcosan.org) and acknowledged with Bidder's Proposal.

Michael Lichte, P.E.

Director - Regional Conveyance

**ACKNOWLEDGEMENT OF  
CONTRACT NO. 1813  
EMERGENCY SEWER CONTRACT 2025  
ADDENDUM NUMBER 1**

**FIRM NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**INDEX OF ATTACHMENTS**

ATTACHMENT A: PRE-BID MEETING AGENDA (5 pages)

ATTACHMENT B: PRE-BID MEETING MINUTES (1 pages)

ATTACHMENT C: QUESTIONS ASKED OUTSIDE PRE-BID MEETING(1 page)

ATTACHMENT D: PRE-BID MEETING LIST OF ATTENDEES (1 page)

ATTACHMENT A: PRE-BID MEETING AGENDA (5 pages)



**CONTRACT 1813 – EMERGENCY SEWER CONTRACT 2025**

**PREBID MEETING MINUTES  
Wednesday December 18, 2025 10:00AM  
Microsoft Teams Video Conference**

**INTRODUCTIONS AND KICKOFF**

Michael Lichte – ALCOSAN Director of Regional Conveyance  
Nate Carll – ALCOSAN Interceptor Manager  
Suzanne Thomas – Chief Procurement Officer  
Ash Eberle – Contract Administration Specialist – Procurement  
Joe Sparbanie – Project Engineer  
Zachary Hughes – Project Manager  
Jeff Livezey – ALCOSAN Construction Supervisor  
Courtney Dumm – Hatch

\*See attached List of Attendees

**MEETING INTRODUCTIONS**

The Pre-Bid Meeting is being recorded for record purposes and for compiling minutes but is not planned for distribution. The information provided in this meeting is intended to introduce the project details to potential bidders. Questions and requests for clarifications must be submitted in writing prior to the deadline for questions to be officially answered in an issued addendum.

A list of attendees for this meeting will be created based on individual's inputs (name/company/phone number/email address) in the Microsoft Teams Chat function or via email to [Zachary.hughes@alcosan.org](mailto:Zachary.hughes@alcosan.org). Participants that do not supply this information will not be accounted for in the attendee list.

**MBE/WBE REQUIREMENTS**

Article 2 Section 2.28 and Article 1 – Pages 1-18 to 1-22. MBE/WBE requirements in the Contract urge bidders to participate in meeting the 10-25% goal. ALCOSAN accepts DBE certification from the Port Authority, Allegheny County Department of General Services and PennDOT. Any other certification will be reviewed on a case by case basis. Lack of submittal of MBE/WBE documentation is possible cause for rejection of the bid.

The PA UCP ([www.paucp.com](http://www.paucp.com)) site was a good resource to find companies.

ALCOSAN requires the submittal of a monthly MBE/WBE Utilization Report which will accompany the pay estimates.

For any questions on MBE/WBE requirements please contact Suzanne Thomas at [Suzanne.thomas@alcosan.org](mailto:Suzanne.thomas@alcosan.org).

## **CONTRACT SUMMARY**

Contract is a SEWER IDIQ CONTRACT to address as-needed sewer improvements and emergencies as they arise, for a duration of 550 calendar days.

Please review the contingent item and quantity language in the Measurement and Payment section and Article 2 Sections 2.4 and 2.17.

Contract Estimate is \$560,000.

## **CONSTRUCTION INSPECTION**

ALCOSAN will have on-site resident representatives assigned to review and monitor the work.

## **LEGAL NOTICE**

Public bid opening is Thursday, January 9, 2025 at 11:00 am. If the contractor is using a delivery service such as Fed Ex or UPS, they may wish to confirm that delivery was made prior to this time.

Contract Documents may be examined and obtained at the Engineering office of the Authority. A non-refundable fee of One hundred dollars (\$100) (no cash or credit cards will be accepted) will be charged for each set of Contract Documents received. Bid Security shall be furnished by providing with the Bid a Certified Check or Bid Bond in the amount of 10% of the Bid Price. Contract documents must be purchased directly from ALCOSAN to qualify as an eligible bidder.

Any questions regarding the technical aspects of the Project should be directed to Zach Hughes, ALCOSAN, via email to [Zachary.hughes@alcosan.org](mailto:Zachary.hughes@alcosan.org).

Any questions regarding the Purchase of Contract Documents should be directed to Kathleen P. Uniatowski, ALCOSAN, via email to [contract.clerks@alcosan.org](mailto:contract.clerks@alcosan.org).

Deadline for technical questions is 4:00 pm on Thursday, January 2, 2025.

## **BIDDING DOCUMENTS (ARTICLE 1)**

Submission of Bid: All Article 1 documents must be completed and submitted with the bid.

Lowest responsive Bidder will be based on the sum of Bid Items 1 through C.47. Only the Article 1 Bid Forms and supporting documents need to be submitted in the bid envelope, not the entire specifications book.

The intent is to award this contract at the January 2025 Board Meeting and issue a Notice to Proceed for February 2025.

## **INFORMATION FOR BIDDERS (ARTICLE 2)**

If any alleged errors are noted in the Contract Documents, Bidder should immediately notify Zach Hughes and, if confirmed, an Addenda will be sent to all prospective Bidders known to have received the Contract Documents.

2.3 Location – ALCOSAN Regional Conveyance System and surrounding municipal stakeholder sewer systems.

2.4 Description of Bid Items:

After an emergency site has been identified the contractor has 24 hours after notification to be fully mobilized on site. For all other sites the contractor has up to 5 business days to fully mobilize.

Prospective bidders should review the policies of the respective municipalities/PennDOT regarding Street Opening and MPT permits.

In the case of highway occupancy permits for PennDOT, you should anticipate receiving some assistance from ALCOSAN.

2.7 Sealed Bids to be submitted to ALCOSAN Engineering Department on or before Bid Opening time and date of 11:00 AM, Thursday, January 9, 2025; late bids will be treated as “nonresponsive” and returned to Bidder unopened. If the Bid is submitted with conditions or exceptions, or not in conformance with the terms and conditions of the Contract Documents, it may be rejected.

2.8 Supplementary Information Package (SIP): Experience, Equipment, and Subcontractors.

2.10 ALCOSAN reserves the right to reject any and all bids.

2.17 Quantities:

Language per Article 2 Section 2.17:

*“Contingent items of Work shall be done when ordered...and shall be paid for at the contract unit bid price. The purpose of the contract’s items designated in the bid form as “C” is to establish unit prices for work not included in other bid items. The Engineer has the right to order that contingent work be provided in smaller or larger quantities than the estimated quantity indicated in the Bid Form. **The Contractor shall not have any right to demand payment for, and will not be paid for, any costs associated with the item, including, but not limited to overhead and profit, due to the fact that the item was not used in the work or was used in smaller or larger quantities than those indicated in the bid form. The Contract Sum shall be subject to adjustment according to final measured quantities and the unit prices in the bid will apply to such final quantities.**”*

2.19 The Acknowledgment attached to Addendum No. 1 is to be signed and returned immediately to the Engineering Department at [contract.clerks@alcosan.org](mailto:contract.clerks@alcosan.org) and acknowledged with the Bidder’s Proposal.

2.22 Bid Security 10% of the Total Lump Sum Price certified check or bid bond.

Attachment A: Contractor shall execute Letter of Assent prior to commencing work.

### **GENERAL CONTRACT CONDITIONS (ARTICLE 3)**

3.73 Health, Safety and Environmental Laws – ALCOSAN approval of safety manual required for work start.

- ALCOSAN provided template must be utilized for HASP submission (Technical Specification Section 01010)

3.75 Working Hours: Any work performed outside normal working hours as defined in Article 3.75 will require prior approval and 48-hours’ notice.

3.78 PA Steel Products Procurement Act

Exhibit A – Insurance Requirements, Certificates required before any work begins.

### **CONTRACT AGREEMENT (ARTICLE 4)**

Substantial Completion of Contract 1813: 550 Calendar days from NTP.

Liquidated Damages:

- Failure to mobilize within 5 business days of a non-emergency site - \$500/day

- Failure to mobilize within 24 hours of an emergency site - \$1,000/day
- Substantial Completion of Contract No.1813 - \$500/day

## **BONDS, CERTIFICATES AND STATEMENTS (ARTICLE 5)**

Performance Bond, Labor and Material Bond, Contractors Certificate of Satisfaction, Maintenance Bond, Railroad Protection Liability Insurance (if required).

## **SPECIFICATIONS (ARTICLE 6)**

Please review the Trench Excavation Section 02205 for guidance on payment for manhole and pipe items.

Contractors should be aware that they are responsible for their shoring plans. ALCOSAN may request engineered designs at any time.

All excavation in paved areas require that appropriate street and traffic permits be in place. Saw cutting of the pavement prior to excavation is required for all paved areas.

## **PREVAILING WAGE RATES (ARTICLE 7)**

Prevailing wages apply to this contract.

## **QUESTIONS**

All technical questions regarding these contract documents shall be submitted in writing no later than 4:00 pm on Thursday, January 2, 2025, and should be directed via email to [Zachary.hughes@alcosan.org](mailto:Zachary.hughes@alcosan.org).



ATTACHMENT B: PRE-BID MEETING MINUTES (1 pages)

No questions or comments were made during the presentation. The agenda will act as the meeting minutes.

ATTACHMENT C: QUESTIONS ASKED OUTSIDE PRE-BID MEETING(1 page)

- Does the contract for **1813 Emergency Sewer Contract 2025** include a Project Labor Agreement type document that requires contractors become signatory with the local unions?
  - There is a Project Labor Agreement, which includes a letter of Assent in the contract.
- Do you know if this is an open cut excavation contract?
  - This project will cover emergency repairs around Allegheny County and must be mobilized within 24 hours after notification of emergency. There is a chance where there might be work done where we need trenchless and open cut work done. This is all determined on what emergencies that come up in the year though.

**PRE-BID MEETING: 1813 Emergency Sewer Contract 2025**  
Wednesday, December 18, 2024

**Meeting title** PRE-BID MEETING: 1813 Emergency Sewer Contract 2025  
**Attended participants** 21  
**Start time** 12/18/24, 9:52:16 AM  
**End time** 12/18/24, 10:19:25 AM  
**Meeting duration** 27m 8s  
**Average attendance time** 19m 46s

**Participants**

Name	Company	Email
Brian Westrom	Mele & Mele, Inc.	<a href="mailto:bwestrom@meleinc.com">bwestrom@meleinc.com</a>
Jon Langer	Wilson Excavating	<a href="mailto:Jon.langer@wilsonexcavating.com">Jon.langer@wilsonexcavating.com</a>
Emily Booth	A Merante Contracting	<a href="mailto:EBooth@amerantecontracting.com">EBooth@amerantecontracting.com</a>
Emily McFarland	Snyder Environmental Services, Inc	<a href="mailto:Wlandsaw@snyderenv.com">Wlandsaw@snyderenv.com</a>
Regan Thompson	FJ Zottola Construction	<a href="mailto:rthompson@fjzottola.com">rthompson@fjzottola.com</a>
Jason Sinay	Beaver Excavating	<a href="mailto:Jason.Sinay@beaverexcavating.com">Jason.Sinay@beaverexcavating.com</a>
Dumm, Courtney	HATCH	<a href="mailto:courtney.dumm@hatch.com">courtney.dumm@hatch.com</a>
Tony Sabatino	National Tank & Equipment	<a href="mailto:tsabatino@nterents.com">tsabatino@nterents.com</a>
Rhonda M Demus	MT&T Steel Suppliers LLC	<a href="mailto:atasso@michels.us">atasso@michels.us</a>
Ryan Novelli	Independent Enterprises, Inc.	<a href="mailto:rnovelli@iei.net.co">rnovelli@iei.net.co</a>
Angelo Fratini	National Tank & Equipment	<a href="mailto:afratini@nterents.com">afratini@nterents.com</a>
Ash Eberle	ALCOSAN	<a href="mailto:Ash.Eberle@alcosan.org">Ash.Eberle@alcosan.org</a>
Ryan Pendeville	Golden Triangle Construction	<a href="mailto:rpendeville@gtcpgh.com">rpendeville@gtcpgh.com</a>
Tawnya Sweeney	M. O'Herron Company	<a href="mailto:tsweeney@moherron.com">tsweeney@moherron.com</a>
Kathleen P. Uniatowski	ALCOSAN	<a href="mailto:kathleen.uniatowski@alcosan.org">kathleen.uniatowski@alcosan.org</a>
Joseph Sparbanie P.E.	ALCOSAN	<a href="mailto:joseph.sparbanie@alcosan.org">joseph.sparbanie@alcosan.org</a>
Matthew Rhoads	SAK Construction	<a href="mailto:mrhoads@sakon.com">mrhoads@sakon.com</a>
Dan Kelly	Multi Vista	<a href="mailto:d.kelly@multivista.com">d.kelly@multivista.com</a>
Kenneth Sprau	SAK Construction	<a href="mailto:ksprau@sakon.com">ksprau@sakon.com</a>
William Landsaw	Snyder Environmental Services, Inc	<a href="mailto:Wlandsaw@snyderenv.com">Wlandsaw@snyderenv.com</a>
Dylan (Unverified)		