

**MINUTES**  
**REGULAR MEETING OF THE BOARD OF THE**  
**ALLEGHENY COUNTY SANITARY AUTHORITY**  
**THURSDAY, SEPTEMBER 28, 2017**

The meeting was called to order at 4:30 p.m. in the office of the Authority, 3300 Preble Avenue, Pittsburgh, Pennsylvania. Those present were Board Members Messrs. John Weinstein, Greg Jones, Jack Shea, Corey O'Connor, and Harry Readshaw. Ms. Sylvia Wilson and Ms. Brenda Smith did not attend the meeting; however, both participated by telephone. Also in attendance were Messrs. Chester Babst (Babst Calland); Ed Kluitenberg and Tim Dupuis, (CDM Smith), Mike Ryder (Hatch Chester); Ms. Williams, Ms. Oliver, Ms. Clark, Messrs. Tamilia, Borneman, Inks, and Jackson, Ms. Croom, Ms. Buys, Ms. Donahue, Ms. Mary Mannella, Ms. Sanchioli, Ms. McCarthy, Ms. DeMasi, Ms. McKay, Ms. Slater-Wood, Ms. Thomas, Messrs. Meyer, and Prevost (Authority staff).

Mr. Readshaw, Secretary of the Board, chaired the meeting. Ms. Wilson, the Board Chair was unable to attend in person due to a scheduling conflict.

The Acting Chairman asked everyone to stand for the Pledge of Allegiance.

The Acting Chairman noted that an Executive Session was held at 3:30 p.m. to discuss pending legal issues. He also noted that during this meeting and after consulting with the Solicitor, the Board agreed to table Resolution No. 2017-9-2 to amend and restate the Authority's By-Laws because further due diligence is required.

Ms. Jeanne Clark (Director of Communications) reported on the 2017 ALCOSAN Open House. A video highlighting ALCOSAN's 14<sup>th</sup> Annual Open House on September 16, 2017 was presented. There were 2378 guests who visited this year's event. Ms. Clark stated that the Open House continues to be a great success year after year because of the hard work and dedication of the volunteers. She extended thanks and appreciation to ALCOSAN staff (*especially the Communications Department*) and the many consultants who volunteered for all of the hard work that went into the preparation of this year's Open House. Open House also marks the launch of ALCOSAN's Celebration of Life campaign, an annual fundraiser celebrating the lives of loved ones that have passed away. Everyone was encouraged to participate in the program. Proceeds from this year's fundraiser will benefit Direct Relief, a humanitarian aid organization, active in all 50 states and more than 80 countries, whose mission is to improve the health and lives of people affected by poverty or emergencies. Direct Relief's donation policy ensures that 100% of all contributions for specific programs or emergency responses are used solely on expenses related to that initiative.

It was with great honor that Ms. Williams presented a Clean Water Star award to one of the Authority's biggest enthusiasts, Ms. Darla J. Cravotta, Manager of Special Projects in the office of Allegheny County Executive Rich Fitzgerald. In her role, Ms. Cravotta is described as a "simultaneous translator" for ALCOSAN and local government leaders assigned to bridge the communication gap by helping the two effectively communicate and focus on common goals for the region. Ms. Williams commented that when Ms. Cravotta was charged with "the not so enviable task of figuring out what ALCOSAN is all about" not only did she rise to the occasion, she far exceeded the expectation. Ms. Cravotta remarked that her favorite thing about ALCOSAN, besides Arletta and her staff, is the wet well and the pipes that go into it. She is absolutely amazed at the number of gallons of water processed by the wet well and cannot emphasize enough the importance of the work ALCOSAN does in the treatment of waste water. Ms. Cravotta was honored to receive the award and expressed her sincere appreciation.

The Acting Chairman, on behalf of the Board, congratulated Ms. Cravotta and thanked everyone for their dedication in making Open House a huge success, once again.

Mr. Bill Inks (Director of Finance and Administration) reported on the 2017 Operating Costs and Revenues as compared to the budget. The Authority is two-thirds of the way through the budget year. As of August 31, 2017, 65.3% of the budgeted revenue has been collected and operating expenses are at 60.2%.

Mr. Dave Borneman (Director of Engineering and Construction) provided a brief report on the 2017 Capital Budget Status Report; expenditures to date are approximately \$24 million.

Mr. Tim Prevost (Manager of Wet Weather Programs) provided an update on Cycle 2 of the Green Revitalization of Our Waterways (GROW) Program. A total of 40 applications were received for this cycle; 29 projects were recommended for funding and 11 projects were not recommended to receive a match. Twelve of the 29 projects recommended for funding had a cost efficiency of less than \$0.40/gallon and were recommended to receive the full match of 85%; 29 applications that had a cost efficiency of less than \$2.00/gallon were recommended to receive a match. For the recommended projects, the total eligible cost is nearly \$17 million, total matching GROW funds are approximately \$9 million, estimated overflow reduction is 38.4 MG, and the overall cost efficiency is \$0.43/overflow gallon in overflow reduction.

Upon motion of Mr. O'Connor, seconded by Mr. Weinstein, the Board approved the minutes of the Regular Board Meeting of July 27, 2017.

Upon motion of Mr. Weinstein, seconded by Mr. Jones, the Board authorized payment of invoices in excess of \$18,500.00 processed during the period, July 21, 2017 through September 15, 2017; ratified the action of the Executive Director in paying utility bills processed during the period and reviewed invoices between \$10,000.00 and \$18,500.00 processed during the same period, a copy of which will be made part of these minutes.

Upon motion of Mr. Jones, seconded by Mr. Weinstein, the Board approved the following change order that exceeds \$30,000.00 in value or whose cumulative total value with previously approved change orders is greater than five percent of the original contract amount:

1. No. 2, under Contract 1669, "Replacement of Fluid Bed Incinerator No. 2 Manifolds," to Simakas Company Inc., in the amount of \$33,593.00 for four changes: a) machining a slot into each slide tube; b) replace and re-align east side nozzles; c) milling the inside diameter of the west side slider sleeve No. 4; and d) install a one-inch steel pipe riser on four west side nozzles. The original amount of the contract was \$584,476.00. The current value of the contract including this change order and a previous change order is \$698,575.00.

Upon motion of Mr. Weinstein, seconded by Mr. O'Connor, the Board awarded the following contract:

1. The Board considered bids received on September 12, 2017, under Contract No. 1682, "Refurbish Sludge Grinding Equipment." The Board awarded the contract to JWC Environmental, Inc., the sole responsible bidder meeting the Authority's specifications at their price of \$19,186.00.

Upon motion of Ms. Wilson, seconded by Mr. Jones, the Board authorized the preparation of specifications and advertisement for bids for the following contracts:

1. Contract No. 1683, "Removal of Underground Fuel Storage Tank at Operations & Maintenance Building"
2. Contract No. 1684, "Incinerator Refractory Maintenance"
3. Contract No. 1685, "Furnish and Deliver Caustic Soda-Diaphragm Grade"

The following items denoted with an asterisk (\*) were reviewed by the Professional Services Committee at a publicly advertised meeting on September 14, 2017. The Committee unanimously approved and recommended that these items be submitted to the Board.

\*Upon motion of Mr. Weinstein, seconded by Mr. O'Connor, the Board approved the following Service Authorizations for Professional Consultants. Assignment is based on consultants' past efforts, knowledge, and understanding of the task involved and the availability of the consultants' staff to perform the tasks in the time required:

1. For Loftus, under the agreement for Engineering Consultant Services, for an amount not to exceed \$55,000.00, to provide additional construction management and resident inspection services for Capital Program No. S441, "Demineralization System Replacement."

2. For GAI Consultants, under the agreement for Engineering Consultant Services, for an amount not to exceed \$85,000.00, to provide additional engineering support services during the construction phase of Capital Program No. S441, “Demineralization System Replacement.”
3. For DLZ, under Operating Program No. 690.7473 and Capital Program No. S452 for an amount not to exceed \$288,704.92, to provide Construction Management and Inspection services for Contract 1659A and 1679, “Annual Interceptor Cleaning” and “Sonar Inspection of the ALCOSAN Deep Tunnel System.”

\*Upon motion of Mr. Weinstein, seconded by Mr. O’Connor, the Board approved the modification to Service Authorization 293 for Robert C. Gallo, to exercise the contractual six month option, for ongoing support of the municipal relations and outreach function for a monthly fee not to exceed \$2,500.00. Mr. Weinstein commended Ms. Kim Slater-Wood (Manager, Municipal Relations and Outreach), Judge Gallo, and the entire Municipal Relations Department on the outstanding job they are doing with the municipalities.

Upon motion of Ms. Smith, seconded by Ms. Wilson, the Board approved the recommended municipal source control projects under the Green Revitalization of Our Waterways (GROW) Program and agreed to provide successful applicants with a grant agreement. This item was reviewed by the Green Committee at a publicly advertised meeting on September 26, 2017; the Committee unanimously approved and recommended that this item be submitted to the Board.

Upon motion of Mr. Jones, seconded by Mr. Weinstein, the Board adopted Resolution No. 2017-9-1 authorizing the Executive Director to enter into agreement with the Borough of East Pittsburgh for the construction and installation of a Grandview Avenue Green Infrastructure Demonstration Project.

There was no new business and the Acting Chairman reminded everyone that the next Board Meeting will be held on October 26, 2017.

There being no further business, the meeting adjourned at 5:08 p.m.