

MINUTES
REGULAR MEETING OF THE BOARD OF THE
ALLEGHENY COUNTY SANITARY AUTHORITY
THURSDAY, JANUARY 24, 2019

The meeting was called to order at 4:30 p.m. in the office of the Authority, 3300 Preble Avenue, Pittsburgh, Pennsylvania. Those present were Board Members Ms. Sylvia Wilson, Ms. Brenda Smith, Mr. Harry Readshaw, Mr. Corey O'Connor, Mr. Jack Shea participated by telephone, and Mr. John Weinstein did not attend the meeting. Also in attendance were Messrs. Chip Babst (Babst Calland), Mr. Mike Ryder (Hatch); Mr. Mark Wolinsky (3RWW); Ms. Williams, Ms. Oliver, Ms. Clark, Ms. Kennedy, Messrs. Tamilia, Inks, Jackson, and Vallarian, Ms. Sanchioli, Ms. Marunczak, Ms. Thomas, Ms. McCarthy, Ms. DeMasi, Ms. Croom, Messrs. Shaffer, Prevost, and Wagner (Authority staff).

Everyone stood for the Pledge of Allegiance.

Pursuant to the Authority's By-Laws, the members of the Board are required to elect a slate of officers for the coming calendar year at its January Board Meeting for officer positions of Chair, Vice Chair, Treasurer, and Secretary. Mr. Chester Babst, the Authority's solicitor, presided over the election of officers. The floor was open to nominations for an individual or a slate of officers. Mr. Readshaw made a motion to elect the slate of officers identified below for 2019. The motion was seconded by Mr. O'Connor. There were no other nominations for a slate or individuals, nor were there additional comments. The Board unanimously approved the following slate of officers for the 2019 calendar year:

Sylvia Wilson	Chair
Corey O'Connor	Vice Chair
Jack Shea	Treasurer
Harry Readshaw	Secretary

After the election of officers, Mr. Babst returned control of the meeting to the Board Chair, Ms. Wilson.

No visitors requested to speak during the public comment period.

Mr. Bill Inks (Director of Finance and Administration) reported on the 2018 Operating Costs and Revenues as compared to the budget. This was the final report for 2018. Mr. Inks was very pleased with the positive results for the year ending December 31, 2018. The Authority spent just under 90% of its allocated budget and collected 98.2% of its operating revenues. Staff completed the full accrual financial statements required under the Trust and those statements were reviewed by the Executive Director and the Board Secretary. The Audit begins in the next couple of weeks. Results of the audit will be reported to the Board by March 2019. The Board commended Mr. Inks and his team on a job well done.

Ms. Kim Kennedy (Director of Engineering and Construction) provided a report on the 2018 Capital Budget Status Report as of December 31, 2018. The bulk of the spending has been to advance the Clean Water Plan, Preliminary Planning, Regionalization, and upgrades to the interceptor system.

The Board acknowledged receipt of the report of actions by the Executive Director in approval of a construction change order of less than \$30,000.00 and a cumulative total change order value to date of less than five percent of the original contract amount:

1. No. 1, under Contract 1662, "Sewer Improvement Contract," from Frank J. Zottola Construction, Inc., a credit in the amount of \$25,533.95 to adjust for the quantities of underutilized bid items and an additional 237 calendar days were needed to account for the emergency by-pass pumping and investigation for the damaged sub-aqueous Monongahela Interceptor.

Upon motion of Mr. O'Connor, seconded by Ms. Smith, the Board approved the minutes of the Regular Board Meeting of December 13, 2018.

Upon motion of Mr. O'Connor, seconded by Mr. Readshaw, the Board authorized payment of invoices in excess of \$20,100.00 processed during the period of December 4, 2018 through January 14, 2019 and reviewed the summary report of expenses in excess of \$10,900.00 processed during the same period, a copy of which will be made part of these minutes.

The Board considered bids received on January 10, 2019, under Contract No. 1709, "Repair of Roll-up Garage Doors." Upon motion of Mr. Readshaw, seconded by Mr. Shea, the Board awarded the contract to Allied Materials Co., dba Overhead Door Co. of Greater Pittsburgh, the sole responsible bidder meeting the Authority's specifications at their prices indicated below:

Hourly Rate Repairman/Installer	Overtime Rate Repairman/Installer	Hourly Rate Repairman/Installer's Helper	Overtime Rate Repairman/Installer's Helper	Percentage Mark-Up
\$99.85	\$149.77	\$59.97	\$89.95	18.5%

The Board considered bids received on January 9, 2019 under Contract No. 1710, "Furnish and Deliver Sodium Hypochlorite." This is a sizable contract; usage costs are estimated to be roughly \$700K to \$800K per year. An increase of 10% was anticipated; this bid falls within that expectation. Bids were received from UNIVAR USA, INC. and JCI Jones Chemical, Inc. Upon motion of Mr. O'Connor, seconded by Mr. Shea, the Board awarded the contract to UNIVAR USA, INC., the lowest responsible bidder meeting the Authority's specifications at their price of \$0.742 per gallon.

The item denoted with an asterisk () was reviewed by the Professional Services Committee at a publicly advertised meeting on January 10, 2019. The Committee unanimously approved and recommended that this item be submitted to the Board.*

*Upon motion of Mr. O'Connor, seconded by Ms. Smith, the Board approved the following Service Authorizations for Professional Consultants. Assignment is based on consultants' past efforts,

knowledge, and understanding of the task involved and the availability of the consultants' staff to perform the tasks in the time required:

1. For JMT, Inc., under the agreement for Engineering Consultant Services, for an amount not to exceed \$189,174.09 to perform the scope of services under Capital Program S-462, "Main Pump Station Flow Meters and Access Platform".

Currently, the flow through the Plant is measured at a single point. This project will equip the Plant to measure the flow at each of the pumps lodged at the main sewage pump area. As the Plant progresses towards treating wet weather capacity associated with the Clean Water Plan, we will be better equipped to monitor flow. The Plant will transition from the current flow methodology to more effective system. Additionally, access platforms will be installed to ensure proper maintenance of the flow meters.

Upon motion of Ms. Smith, seconded by Mr. Shea, the Board agreed to approve modification of Service Authorization 282-004 for ALEM Consulting, LLC., under the agreement for Engineering Consultant Services, for a fee not to exceed \$61,250.00, to provide additional support as the Owner's Representative. Ms. Williams apologized . . . this item inadvertently was not submitted to the PSC on January 10, 2019. However, the contract extension had been discussed during previous intervals. Ms. Williams commented that Mr. Alex Sciulli has been a tremendous support to the program and Authority staff.

Upon motion of Ms. Smith, seconded by Mr. O'Connor, the Board agreed to modify the Grant Agreements for the Green Revitalization of Our Waterways (GROW) Program by extending the Term of the Contract. This item was reviewed by the Green Committee at a publicly advertised meeting on January 23, 2019 and the Committee unanimously approved and recommended this information for submission to the Board.

An Executive Session was held this afternoon at approximately 4:00 p.m. to discuss pending legal issues (*Note: votes are never taken during the Executive Session*).

There was no new business. The next Board of Directors Meeting will be held on February 28, 2019.

There being no further business, the meeting adjourned at approximately 4:47 p.m.