

MINUTES
REGULAR MEETING OF THE BOARD OF THE
ALLEGHENY COUNTY SANITARY AUTHORITY
THURSDAY, JANUARY 23, 2020

The meeting was called to order at 4:34 p.m. in the office of the Authority, 3300 Preble Avenue, Pittsburgh, Pennsylvania. Those present were Board Members Ms. Sylvia Wilson, Ms. Brenda Smith, Dr. Shannah Tharp-Gilliam, Messrs. Corey O'Connor, and John Weinstein; Mr. Jack Shea participated by telephone, and Mr. Harry Readshaw did not attend the meeting. Also in attendance were Messrs. Chip Babst (Babst Calland), Mark Wolinsky (3RWW), Mike Ryder (Hatch), Ed Kluitenberg and Greg McDowell (CDM Smith), Ms. Williams, Ms. Oliver, Ms. Clark, Ms. Kennedy, Messrs. Inks, Jackson, and Vallarian, Ms. Fantoni, Ms. DeMasi, Mr. Mellinger, Mr. Day, Ms. Cortazzo, Ms. Croom, Ms. Sanchioli, and Ms. Thomas (Authority staff).

Everyone stood for the Pledge of Allegiance.

An Executive Session was held this afternoon at approximately 4:00 p.m. to discuss pending legal issues (*Note: votes are never taken during the Executive Session*).

Mr. Bill Inks (Director of Finance & Administration) reported on the 2019 Operating Costs and Revenues as compared to the budget. This was the final report for 2019. Mr. Inks was very pleased with the positive results for the year ending December 31, 2019. The Authority spent just under 91% of its allocated budget and collected 99.7% of its operating revenues. Staff is working on the full accrual financial statements required under the Trust and those statements will be reviewed by the Executive Director and the Board Secretary. The Audit begins next week.

Ms. Kim Kennedy (Director of Engineering and Construction) provided a report on the 2019 Capital Budget Status Report as of December 31, 2019. The last update was in October and the Authority has spent approximately \$5,000,000.00 since that report.

Mr. Joey Vallarian (Director of Communications) introduced ALCOSAN's new website and logo. The new logo can be seen now on ALCOSAN material and vehicles and the new website is working quite well. Mr. Vallarian explored some pertinent information on the new website, such as bid information and scholastic forms. He encouraged feedback to keep the website current and useful.

Ms. Suzanne Thomas (Manager of Procurement) provided an update on the Small Business Outreach event held at ALCOSAN on December 17, 2019. Ms. Thomas explained it was limited to the upcoming construction projects in 2020. There were breakout sessions and networking opportunities. There were over 100 attendees, 37 MBE/WBE and over 20 large businesses at the event. The next event will be coordinated with Engineering.

The Board acknowledged receipt of the report of actions by the Executive Director in approval of a construction change order less than \$30,000.00 and a cumulative total change order value to date of less than five percent of the original contract amount as follows:

1. No. 1, under Contract 1704, "Safety Upgrades and Repairs to Diversion Structures" from Frank J. Zottola Construction, for the amount of \$9,646.08. The original amount of the contract was \$916,345.00. The current value of the contract including this change order is \$925,991.08.
2. No. 1, under Contract 1720, "Replacement of Fluid Bed Incinerator #1 Manifolds" from Simakas Company, for the amount of \$2,435.66. The original amount of the contract was \$679,113.00. The current value of the contract including this change order is \$681,548.66.

Upon motion of Ms. Smith, seconded by Mr. O'Connor, the Board approved the minutes of the Regular Board Meeting of December 12, 2019.

Upon motion of Mr. Weinstein, seconded by Mr. O'Connor, the Board authorized payment of invoices in excess of \$20,100.00 processed during the period of December 4, 2019 through January 14, 2020 and reviewed the summary report of expenses in excess of \$10,900.00 processed during the same period, a copy of which will be made part of these minutes.

Upon motion of Mr. Weinstein, seconded by Mr. O'Connor, the Board authorized the preparation of specifications and advertisement for bids for the following contracts:

1. Contract No. 1726, "CIPP Rehabilitation of Portions of the Monongahela Subaqueous Interceptor".
2. Contract No. 1727, "Furnish Aeration Tank Isolation Sluice Gates".

Upon motion of Dr. Gilliam, seconded by Mr. O'Connor, the Board approved the following change orders exceeding \$30,000.00 in value or the cumulative total value with previously approved change orders is greater than five percent of the original contract amount:

1. No. 5, under Contract 1635-A, "Tassey Hollow Grit Chambers" from Independent Enterprises, Inc., for the amount of \$14,500.89. The original amount of the contract was \$569,570.00. The current value of the contract including this change order is \$609,168.89.

The items denoted with an asterisk () were reviewed by the Professional Services Committee at a publicly advertised meeting on January 10, 2020. The Committee unanimously approved and recommended that these items be submitted to the Board.*

* Upon motion of Dr. Gilliam, seconded by Mr. O'Connor, the Board awarded the Engineering Services for the Penn Hills Flow Equalization Facilities Rehabilitation; Long Road, Sandy Creek, and Lougey Pump Station to GAI, for an amount to be negotiated by the Executive Director.

*Upon motion of Dr. Gilliam, seconded by Mr. O'Connor, the Board approved modification of Service Authorization 324 for Quad 3 Group to design the relocation of power and telecommunications

duct banks and manhole systems for an amount not to exceed \$16,489.00 under Capital Program S-468, Electrical Distribution System Upgrade.

Upon motion of Mr. Smith, seconded by Mr. Weinstein, the Board agreed to modify the Grant Agreements for the Green Revitalization of Our Waterways (GROW) Program by extending the Term of the Contract. This item was reviewed by the Green Committee at a publicly advertised meeting on January 16, 2020 and the Committee unanimously approved and recommended this information for submission to the Board.

Upon motion of Mr. Smith, seconded by Mr. Weinstein, the Board agreed to modify the Cycle 5 Program Guidelines for the Green Revitalization of Our Waterways (GROW) Program. This item was reviewed by the Green Committee at two of the publicly advertised meetings and the Committee unanimously approved and recommended this information for submission to the Board.

Upon motion of Mr. O'Connor, seconded by Mr. Weinstein, the Board authorized the Executive Director to enter into an Agreement with Duquesne Light authorizing the relocation of the existing 5 Kv substation.

Upon motion of Mr. Weinstein, seconded by Dr. Gilliam, the Board agreed to appoint Corey O'Connor to the 3 Rivers Wet Weather Board of Directors for a two-year term.

Pursuant to the Authority's By-Laws, the members of the Board are required to elect a slate of officers for the coming calendar year at its January Board Meeting for officer positions of Chairperson, Vice Chairperson, Treasurer, and Secretary. Mr. Chester Babst, the Authority's solicitor, presided over the election of officers. The floor was open to nominations for an individual or a slate of officers. Ms. Smith made a motion to elect the slate of officers identified below for 2020. The motion was seconded by Dr. Gilliam. There were no other nominations for a slate or individuals, nor were there additional comments. The Board unanimously approved the following slate of officers for the 2020 calendar year:

Corey O'Connor	Chairperson
Harry Readshaw	Vice Chairperson
Sylvia Wilson	Treasurer
Shannah Tharp-Gilliam	Secretary

Mr. O'Connor thanked the Board and especially Ms. Wilson for her dedication to the authority as Chair over the last three years as well as providing stable leadership during the signing of the Modified Consent Decree.

The next Board of Directors Meeting will be held on February 27, 2020.

There being no further business, the meeting adjourned at approximately 4:58 p.m.